

Medication Policy

All issues relating to a child's health and welfare will be treated in confidence and with due respect to equality of access and opportunity.

Sick Child

- Should a child become poorly whilst at nursery, their symptoms will be monitored and recorded
- If the child exhibits a high temperature, parents will be contacted by telephone and advised of the situation. If permission is received, Calpol will be administered and a medication record completed (using the revised dosages, November 2011) If a parent is not contactable and prior consent for Calpol or Neurofen (prescribed by a GP) has been given, and the child has been in Nursery for more than 4 hours then the nursery will make a decision whether or not to give medication.
- If a child vomits, has diarrhoea, or any other infectious condition, arrangements will be made for the child to be collected as quickly as possible
- Whilst waiting for collection, the child will be removed from the main body of the nursery and made comfortable. Symptoms will be regularly reviewed and recorded. Should their condition deteriorate rapidly then a decision to call emergency services may be taken.
- If the child is distressed, a member of staff will remain with them until they are collected
- Following confirmed cases of infectious diseases in the setting, a notice to all parents/carers will be placed on the notice board
- It is important that parents keep us up to date with changes in contact information. The nursery will request an up-date of contact information every six months.

Administration of Medicine

Administration of prescribed medicine only during nursery hours is carried out on parental request in writing through a medication slip, with the exception of any appropriate Antibiotic eye drops which can be purchased over the counter. The

nursery cannot be held liable for any reaction following the administration of medicine.

- Parents must provide the nursery with full dosage and administration information as well as a complete list of side effects. It is especially important to provide accurate details of previous doses.
- The administration of medicine will be recorded on a medication slip and stored for parents to counter-sign
- All medicines brought into nursery must be in original containers clearly labelled with the child's name
- Medicines will be stored in the fridge otherwise it will be stored in a place inaccessible to children
- A parent must demonstrate self-held medication with the child
Where the administration of medication requires technical/medical knowledge, parent/carers must provide individual training for staff from a qualified health professional. This is specific for the individual child.
- Parents must sign pre-consent forms for symptom-based drugs such as Ventolin or Epipens.
- Parents are responsible for ensuring that medications are replaced once used.
- Children who have specific medications such as epilepsy drugs, epipens and inhalers will not be admitted to nursery if they do not have the medications on site.
- Parents are responsible for ensuring that drugs held at nursery are within safe expiry limits
- Skin creams, including sun cream and, should be applied at home. Where a child attends for a full day, cream will be re-applied at parental request. Creams are to be supplied clearly labelled with the child's name. Applications of these preparations will be made sensitively and with due respect to the child's privacy.

Home Medication Log

We have introduced a home medication log to our setting. It is solely the parents/carers responsibility to inform staff when their child has been administered any medication before nursery. This includes Calpol, Ibuprofen, antibiotics, asthma pumps, Piriton, cough medicines and any other form of medication either prescribed or over the counter. Parents/carers are required to sign and complete a home medication form on arrival at nursery.

Reviewed by Jillian Pascale October 2018